

**RENTAL AGREEMENT
FLOYD HEMBRUFF CIVIC CENTER
RENTAL FEE STRUCTURE**

Ice Surface & Hall	per day/weekend	\$500.00
Upper Hall Only	per day	\$250.00
Upper Hall Only using Curling Club for bar and/ or Agricultural Society for meal	Per day	\$150.00
Meetings/Showers		\$150.00
Church Groups		\$150.00
Memorials		\$150.00

Special Rates may apply for non-profit organizations

Extra charges may apply for early access to hall for decorating, etc.

**Lower Hall/ Ice Surface CANNOT be rented without upper hall
Bar Area is NOT rentable**

Kitchen	\$50.00 + \$100 Deposit
Portable Steamers	\$15.00 each (fuel extra)
Tablecloths	\$50.00 (do not leave building)
Sign Rental	\$20.00 per week

TABLES AND CHAIRS ARE NOT RENTED AND DO NOT LEAVE THE BUILDING

1. On the date of the booking a \$100.00 deposit is required. An additional \$100.00 deposit is required if the kitchen facilities are required (refundable). The booking deposit will be returned if the hall is properly cleaned and no damage has occurred. If booking is cancelled the \$100.00 deposit nonrefundable.
2. The renter is responsible for a "Special Occasion Permit" and PAL insurance Policy with the Matheson Agricultural Society and The Matheson Curling Club named and co-insured if liquor is to be served on the property or in buildings. Liability Insurance of two million dollars is required to cover the event. Smart Serve certification is required. All documentation must be produced before the event.
3. The renter is responsible for the cleanup and any damage to the property or buildings. All garbage created during the event shall be placed in the bins outside the building.
4. Renter will receive the front door key on the agreed date when conditions are met and rental fee paid in full.

Date _____ Renter _____

Hall Representative _____